



Vendor Registration Form

12th Annual Bath County Wings & Wheels
Saturday, July 11, 2020
10-4pm

Registration due by: Wednesday, July 1, 2020

Company: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone#: _____ Cell#: _____

Email: _____

Vendor Space: \$35/per space (Indicate number of spaces) _____ (x \$35)

Electric: \$15/per day (yes/no) _____

Total Enclosed: \$ _____

Do You Have a Valid Food Permit to Serve and Sell Food in Virginia?

N/A ___ Yes ___ No ___

(If No, please fill out the Application for Temporary Restaurant Permit and return to the Bath County Health Department)

Description of food, merchandise or service to sell: _____

Make checks payable to: Bath County Wings & Wheels

Please send Vendor Registration Form and Fee to:

Bath County Parks and Recreation
Attn: Wings & Wheels
65 Panther Drive Hot Springs, VA 24445

Any questions please contact the Parks and Recreation office
540.839.7211 or via email at sgwin@bathcountyva.org

****See attached Vendor Rules for more information****



Vendor Rules for Bath County Wings & Wheels

Wings & Wheels will take place July 11, 2020, 10-4pm, **rain or shine**. All vendors must register and pay their registration fee by Wednesday, July 1st to insure a spot. There will be no vendor refunds after July 1 unless the event is cancelled by the Event Coordinator (at which time a refund will be issued).

Vendor's must be approved by the event coordinator. There will be no soliciting, politician booths or petitions. If you set this up, you will be asked to leave.

Vendors have the option of setting up Friday evening, July 10, from 4:00 p.m. - 6:00 p.m. If you are setting up Saturday (depending on how much setup time you need) you can arrive as early as 6:00 a.m. as long as you are there and set up by 8:00 a.m. Once set up is complete, all vendor vehicles will be required to move to the vendor parking area by 8:00 a.m. and remain there until the end of the event. When you arrive, someone will show you where vendor parking area is. It's important to leave the parking spaces at the terminal open for handicapped parking.

There is an extra \$15 fee for power per day. Due to a limited supply of spaces with power, as a courtesy to other vendors, please make sure you have a real need for a space with power. If you do need power, please make sure you bring your own extension cords!

All vendor spaces are 10'x10'. If you need more space, be sure to register for the amount of space needed as your location will be determined by the size of the booth reserved. Each space is \$35. All spaces are outdoors. While tents are not required, they are recommended. We do not provide tables, chairs, tents or tent weights so please come prepared as it can get very windy at the airport.

Please make large readable signs stating what you are selling and your costs. Please hang them high enough for people to view while in line. This will help to improve the flow of traffic throughout the festival.

We cannot guarantee we will be able to provide change, so please bring enough change for your use.

No pets are allowed on the Festival grounds unless they are registered service animals.

Food Vendors: Temporary Restaurant Permits must be obtained in advance of the event. An Application for Temporary Restaurant Permit and a Checklist for Temporary Event Food Booth Coordinators is included for your convenience. Vendors cooking food, selling food or handing out food samples must turn in their application to the Bath County Health Department no later than 2 weeks prior to the event to receive their Temporary Restaurant Permit. Permits must be posted at your site day of event. The Health Department will be present the day of event. For questions regarding the Temporary Restaurant Permit, please contact the **Bath County Health Department.**

51 Courthouse Hill Road
P.O. Box 120
Warm Springs, VA 24484
540.839.7246

Thank you for your participation and support of the 12th Annual Bath County Wings and Wheels!